

Letter of Demand for Fixing Errors in Birth Registration

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Office of Vital Statistics]

[Office Address]

[City, State, Zip Code]

Subject: Demand for Correction of Errors in Birth Registration

Dear [Registrar's Name or Title],

I am writing to formally request the correction of errors found in my birth registration, which was registered on [Date of Birth] at [Location of Birth]. The errors that need to be addressed are as follows:

- Error 1: [Describe the error]
- Error 2: [Describe the error]

Despite my previous attempts to rectify these issues, no action has been taken. The inaccuracies in my birth registration have caused me significant inconvenience, including [list any consequences].

Enclosed are the following documents to support my request:

- Copy of my birth certificate
- Proof of identity (e.g., driver's license, passport)
- Any other supporting documents

I kindly request that these errors be corrected within [a specified time frame, e.g., 30 days] upon receiving this letter. I appreciate your prompt attention to this matter and look forward to your swift response.

Thank you for your cooperation.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]