Citizenship Verification Inquiry

Date: [Insert Date]

To Whom It May Concern,

I am writing to request verification of citizenship for [Your Full Name], born on [Date of Birth], in [Place of Birth]. I am currently in the process of applying for [specific purpose, e.g., a passport, employment, etc.], and I need to confirm my citizenship status.

Attached to this letter are copies of relevant documents, including my birth certificate and identification.

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Full Name] [Your Address] [Your Phone Number] [Your Email]