

Citizenship Status Confirmation Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Department or Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request confirmation of my citizenship status. My name is [Your Full Name], and I was born on [Your Date of Birth]. My case number is [Your Case Number], if applicable.

Due to [reason for request, e.g., employment verification, travel plans], I need to confirm my citizenship status at your earliest convenience. I would appreciate any documents or information you can provide regarding my current citizenship status.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]