

# Guardianship Certification Renewal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to formally request the renewal of my guardianship certification for [Name of the Ward], whose current certification is set to expire on [Expiration Date].

As the legal guardian, I have continuously ensured [his/her/their] wellbeing and have maintained a nurturing environment that promotes [his/her/their] growth and development. I am committed to fulfilling my responsibilities and would like to extend my certification as per the requirements.

Enclosed with this letter, please find the necessary documentation supporting my renewal request, including:

- Current guardianship certification
- Updated background check
- Proof of continued support for [Name of the Ward]
- Any other required forms

I appreciate your attention to this matter and look forward to your prompt response. Should you require any further information or documentation, please do not hesitate to reach out.

Thank you for your consideration.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title (if applicable)]