

Property Title Transfer Notification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally notify you that the title of the property located at [Property Address] has been successfully transferred to you as of [Transfer Date]. This letter serves as confirmation of the change in ownership.

Please find attached the necessary documentation reflecting this transfer for your records.

If you have any questions regarding this transfer or need further assistance, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you and welcome to your new property.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]

[City, State, Zip Code]