

Business License Verification

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to verify the business license status of [Business Name]. Our records indicate that [Business Name] is registered under the license number [License Number], issued on [Issue Date] and expiring on [Expiration Date].

If you have any further questions or require additional information, please feel free to contact us at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]