

Inquiry Regarding Adoption Filing Process

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Adoption Agency/Attorney Name]

[Agency/Attorney Address]

[City, State, ZIP Code]

Dear [Agency/Attorney Name],

I hope this letter finds you well. I am writing to inquire about the adoption filing process as I am interested in pursuing adoption. I would appreciate any information or guidance you can provide regarding the necessary steps, documentation required, and any associated timelines.

Additionally, I would like to know if there are any upcoming workshops or informational sessions that I might attend to learn more about the process.

Thank you for your time and assistance. I look forward to your prompt response.

Sincerely,

[Your Name]