

# Confirmation Request for Completed Adoption Registration

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to kindly request confirmation that my adoption registration, submitted on [insert registration date], has been successfully completed.

As we are eagerly looking forward to welcoming [child's name or description] into our family, we would appreciate any updates or additional information regarding the adoption process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]