

# Marriage Certificate Verification Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Name of the Institution/Office]

[Address of the Institution/Office]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the verification of my marriage certificate. The details of the marriage are as follows:

**Names of Spouses:** [Your Name and Spouse's Name]

**Marriage Date:** [Date of Marriage]

**Marriage Registration Number:** [Registration Number]

This verification is necessary for [explain the reason, e.g., legal purposes, immigration, etc.]. I would appreciate your assistance in providing me with the necessary verification at your earliest convenience.

If you require any additional information or documentation, please do not hesitate to contact me via telephone or email.

Thank you for your attention to this matter.

Sincerely,

[Your Name]