

# Funding Request for Disaster Preparedness Program

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request funding for our Disaster Preparedness Program, aimed at enhancing community resilience against natural disasters. Our program focuses on education, training, and resource allocation for effective response and recovery.

As you may know, our community is vulnerable to [briefly mention relevant disasters]. In response, we have developed a comprehensive strategy that includes workshops, emergency drills, and the distribution of vital resources. However, to implement this program effectively, we require financial support.

We are seeking a total of [insert amount] to cover the costs associated with [briefly outline what the funds will be used for]. Your contribution would be invaluable in helping us achieve our goals and ensure a safer environment for all residents.

We believe that with your support, we can make a significant impact in preparing our community for future disasters. Thank you for considering this request. I look forward to the opportunity to discuss this in further detail.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]