

# Engagement Request for Cross-Border Research Collaboration

[Your Name]  
[Your Title]  
[Your Institution]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Recipient's Institution]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to express my interest in initiating a research collaboration between our institutions, focusing on [briefly describe the research area]. Given the global nature of [specific topic], I believe that a cross-border collaboration could significantly enhance our understanding and outcomes.

Our team at [Your Institution] has been engaged in [brief description of your research work], and we see potential synergies with your expertise in [Recipient's research area]. I am particularly interested in exploring [specific aspects of collaboration or potential projects].

I would be grateful for the opportunity to discuss this further and explore how we can work together. Please let me know a suitable time for a virtual meeting to discuss potential collaboration opportunities.

Thank you for considering this engagement request. I look forward to your positive response.

Best regards,

[Your Name]  
[Your Title]  
[Your Institution]