

Agenda for Capacity Building Workshop

Date: [Insert Date]

Time: [Insert Time]

Venue: [Insert Venue]

Agenda

- **09:00 AM - 09:30 AM:** Registration and Welcome Coffee
- **09:30 AM - 10:00 AM:** Opening Remarks
- **10:00 AM - 11:00 AM:** Keynote Session: Building Skills for the Future
- **11:00 AM - 11:15 AM:** Break
- **11:15 AM - 12:30 PM:** Workshop Session 1: Leadership Development
- **12:30 PM - 01:30 PM:** Lunch Break
- **01:30 PM - 03:00 PM:** Workshop Session 2: Effective Communication Strategies
- **03:00 PM - 03:15 PM:** Break
- **03:15 PM - 04:30 PM:** Panel Discussion: Challenges in Capacity Building
- **04:30 PM - 05:00 PM:** Closing Remarks and Feedback