

# Confirmation of Public Relations Collaboration Agreement

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Address]

Dear [Recipient's Name],

We are pleased to confirm our collaboration agreement regarding public relations activities between [Your Company/Organization Name] and [Recipient's Company/Organization Name]. This partnership aims to enhance our mutual goals in [briefly state objectives].

This collaboration will commence on [start date] and will continue until [end date], subject to review. The key activities include [list key activities or initiatives].

We believe this collaboration will be mutually beneficial and look forward to achieving great results together. Please sign and return the attached agreement by [return date] to finalize this partnership.

Thank you for this opportunity, and we are excited to work together.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization Name]

[Contact Information]

Attachments: Public Relations Collaboration Agreement