

[Your Name]

[Your Position]

[Your Company]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Position]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to propose the formation of a strategic alliance between [Your Company] and [Recipient Company]. Our organizations share complementary goals and values, which I believe can lead to significant mutual benefits.

As you may know, [briefly introduce your company and its strengths]. I am confident that by combining our resources and expertise, we can enhance our market presence and drive innovation.

I would appreciate the opportunity to discuss this possibility further and explore how we can work together for mutual success. Please let me know your availability for a meeting in the coming weeks.

Thank you for considering this proposal. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]