

# Announcement: Volunteer Library Training Sessions

Dear Volunteers,

We are excited to announce a series of training sessions for our library volunteers. These sessions will equip you with the necessary skills and knowledge to assist patrons effectively and enhance your experience at our library.

## Training Schedule:

- **Session 1:** Introduction to Library Services  
*Date:* March 10, 2023  
*Time:* 10:00 AM - 12:00 PM
- **Session 2:** Customer Service Skills  
*Date:* March 17, 2023  
*Time:* 10:00 AM - 12:00 PM
- **Session 3:** Cataloging and Shelving Techniques  
*Date:* March 24, 2023  
*Time:* 10:00 AM - 12:00 PM

Please RSVP by March 1, 2023, to ensure your spot in these valuable sessions. We look forward to seeing you there!

Thank you for your dedication and support.

Sincerely,  
The Library Team