

Collaborative Partnership Agreement

Date: [Insert Date]

To:

[Partner's Name]

[Partner's Title]

[Partner's Organization]

[Partner's Address]

Dear [Partner's Name],

We are pleased to propose a collaborative partnership between [Your Organization's Name] and [Partner's Organization's Name]. This partnership aims to [briefly describe the purpose of the collaboration].

Scope of Collaboration

The scope of our collaboration includes:

- [List specific activities or goals]
- [List specific activities or goals]
- [List specific activities or goals]

Roles and Responsibilities

Each party will be responsible for the following:

[Your Organization's Name]:

- [Your responsibilities]

[Partner's Organization's Name]:

- [Partner's responsibilities]

Duration of Agreement

This collaboration will commence on [start date] and will continue until [end date], unless terminated by either party with written notice.

Confidentiality

Both parties agree to maintain confidentiality regarding any sensitive information shared during this partnership.

Acceptance

If you agree to the terms outlined in this letter, please sign below to indicate your acceptance and return a signed copy to us.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Contact Information]

Agreed and Accepted by:

[Partner's Name] _____

[Partner's Title] _____

[Date] _____