

Service Delivery Partnership Agreement

Date: [Insert Date]

To: [Partner Name]

[Partner Address]

[City, State, Zip Code]

Dear [Partner Contact Name],

We are pleased to enter into this Service Delivery Partnership Agreement (the "Agreement") with [Partner Name] to enhance our collaborative efforts in delivering services effectively to our clients.

1. Purpose

The purpose of this Agreement is to outline the roles, responsibilities, and expectations of both parties in delivering [specific services].

2. Responsibilities

[Your Organization Name] agrees to:

- [Responsibility 1]
- [Responsibility 2]
- [Responsibility 3]

[Partner Name] agrees to:

- [Responsibility 1]
- [Responsibility 2]
- [Responsibility 3]

3. Duration

This Agreement shall commence on [start date] and shall remain in effect until [end date], unless terminated sooner in accordance with the provisions of this Agreement.

4. Termination

Either party may terminate this Agreement with [number] days written notice.

5. Signatures

By signing below, both parties agree to the terms outlined in this Service Delivery Partnership Agreement.

[Your Name]
[Your Title]
[Your Organization Name]

[Partner Name]
[Partner Title]
[Partner Organization Name]

Thank you for your cooperation and partnership.

Sincerely,

[Your Name]
[Your Title]
[Your Organization Name]