

# Joint Service Venture Agreement

Date: \_\_\_\_\_

From:

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To:

[Partner's Name]

[Partner's Position]

[Partner's Company Name]

[Partner's Company Address]

[City, State, Zip Code]

Dear [Partner's Name],

We are pleased to propose a Joint Service Venture between [Your Company Name] and [Partner's Company Name]. This agreement will allow both parties to collaborate on [brief description of the purpose of the venture].

## Agreement Terms

- **Duration:** [Specify Duration]
- **Responsibilities:** [Detail Each Party's Responsibilities]
- **Profit Sharing:** [Specify Profit Sharing Agreement]
- **Confidentiality:** [Outline Confidentiality Requirements]

Please review the terms above and let us know if you are in agreement. We look forward to your response and hope to proceed with this venture mutually beneficially.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]