

# Request for Participation in Local Survey

Dear [Recipient's Name],

We hope this message finds you well. We are conducting a local survey aimed at understanding [briefly state the purpose of the survey, e.g., community needs, public services improvement, etc.]. Your insights and experiences are invaluable to us.

We kindly invite you to participate in this survey, which will take approximately [duration] to complete. Your responses will be kept confidential and used solely for the purposes of this study.

The survey can be accessed through the following link: [insert link]. We would appreciate it if you could complete the survey by [deadline].

Thank you for considering this opportunity to share your thoughts. Should you have any questions, feel free to contact us at [contact information].

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]