

Request for Art Donation for Charity Auction

Date: [Insert Date]

[Your Name]

[Your Position]

[Organization Name]

[Organization Address]

[City, State, ZIP Code]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Artist's Name/Artist's Organization],

I hope this letter finds you well. I am reaching out on behalf of [Organization Name], an organization dedicated to [briefly describe the mission of your organization]. We are excited to announce our upcoming charity auction on [date of the auction] and are seeking donations of artwork to feature at this event.

Your work has inspired many, and we believe that your contribution would not only enhance our auction but also help raise funds for [specific cause or project]. We would be honored to showcase your art to our community and patrons.

All proceeds from the auction will directly support [details about the cause, project, or beneficiaries]. Your generosity will help us continue our mission to [mission statement or goals].

If you are interested in donating, we would be grateful for any piece of art, whether it be a painting, sculpture, or any other medium you choose. We will ensure that you receive recognition during the auction, in the program, and throughout our promotional materials.

Thank you for considering this opportunity to make a difference in our community. Please feel free to reach out to me directly at [Your Phone Number] or [Your Email] should you have any questions or need further information.

Looking forward to the possibility of collaborating with you.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]