

[Your Charity Name]

[Date]

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Subject: Funding Request for Hospice Care Support

Dear [Recipient Name],

We hope this letter finds you well. I am writing on behalf of [Your Charity Name], a nonprofit organization dedicated to providing compassionate hospice care for individuals and families in our community facing life-limiting illnesses.

As we strive to enhance the quality of life for our patients at this critical time, we rely heavily on the generosity of community members and organizations. We are reaching out to you to request your support for our upcoming initiatives aimed at expanding our services and reaching more families in need.

With a financial contribution from [Recipient Organization Name], we can provide essential services such as pain management, emotional support, and respite care that allow our patients to spend their final days with dignity and comfort. Your partnership in this mission could truly make a difference and transform lives within our community.

We would greatly appreciate an opportunity to discuss this further and explore how we can work together to support our shared vision of compassionate care. Please feel free to reach out to me directly at [Your Phone Number] or [Your Email Address].

Thank you for considering our request. We look forward to the possibility of collaborating with you to create a meaningful impact in the lives of those we serve.

Sincerely,

[Your Name]

[Your Title]

[Your Charity Name]

[Charity Address]

[City, State, Zip Code]

[Charity Phone Number]

[Charity Website]