

Student Volunteer Confirmation

Date: [Insert Date]

Dear [Student's Name],

We are pleased to confirm your participation as a volunteer for the upcoming [Event Name] scheduled for [Event Date] at [Event Location]. Your commitment to helping with this event is greatly appreciated.

As a volunteer, you will assist with [describe responsibilities, e.g., registration, setting up, guiding participants, etc.]. Please arrive by [Time] to ensure a smooth start.

If you have any questions or need further information, feel free to contact us at [Contact Information].

Thank you for your willingness to volunteer. We look forward to working with you!

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]