

Follow-Up on Environmental Grant Application

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

Dear [Recipient Name],

I hope this message finds you well. I am writing to follow up on the environmental grant application submitted on [Insert Submission Date] regarding [Brief Description of the Project]. We are eager to know the status of our application and any feedback you may have.

We believe this project holds significant potential for [describe the impact or benefits briefly]. We are more than happy to provide any further information or answer any questions that may assist in the review process.

Thank you for considering our application. We look forward to your response.

Warm regards,

[Your Name]

[Your Title]

[Your Organization Name]

[Your Contact Information]