

Partnership Proposal Letter

Date: [Insert Date]

To,
[Recipient's Name]
[Recipient's Title]
[NGO Name]
[NGO Address]

Dear [Recipient's Name],

I hope this letter finds you in good health and high spirits. My name is [Your Name], and I am the [Your Position] at [Your Organization]. We are a [brief description of your organization, e.g., "community health organization dedicated to improving health outcomes in underserved populations"].

We are reaching out to propose a partnership between [Your Organization] and [NGO Name]. Given your organization's strong focus on [NGO's Focus Area, e.g., "access to health education"], we believe that by combining our efforts, we can create a powerful impact in our community.

Our proposal aims to [briefly outline the purpose of the partnership, e.g., "develop a health education program that targets youth in our area"]. We envision a collaborative effort where both organizations can leverage shared resources and expertise.

We would love the opportunity to discuss this proposal further and explore how we can align our goals for a healthier community. Please let us know a suitable time for you to meet, whether in person or virtually.

Thank you for considering this partnership opportunity. We are excited about the possibility of working together and look forward to your positive response.

Warm regards,

[Your Name]
[Your Position]
[Your Organization]
[Your Contact Information]