

# Charitable Bequest Notification

Date: [Insert Date]

[Charity Name]

[Charity Address]

[City, State, Zip Code]

Dear [Charity Contact Name],

I hope this letter finds you well. I am writing to formally notify you of my intention to include [Charity Name] in my estate planning through a charitable bequest in my will.

It is my wish to support your valuable mission by providing for [specific purpose, if any], and I believe that my contribution will help make a significant difference in the lives of those you serve.

For your records, my bequest is detailed as follows:

- Amount or Percentage: [Specify amount or percentage]
- Type of Asset: [Specify type of asset, if applicable]
- Specific Use: [If applicable, specify if there are any restrictions or designated purposes]

I would appreciate any information or documentation that should be included in my records regarding this bequest. Additionally, please let me know if there are any specific requirements needed to finalize this process.

Thank you for the incredible work that [Charity Name] does in our community. I am honored to support your efforts through this bequest.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]