

Notification of Charitable Bequest

Date: [Insert Date]

To: [Beneficiary Name]

[Beneficiary Address]

Dear [Beneficiary Name],

We hope this message finds you well. It is with great pleasure that we inform you of a charitable bequest included in the estate of [Donor's Name], who has designated [Charity Name] as a beneficiary in their will.

The specific gift is a [description of the gift, e.g., monetary amount, property, stocks], and it is intended to support [specific purpose or project, if known]. This generous act reflects [Donor's Name]'s unwavering commitment to [mission/purpose of the charity].

We would like to express our deepest gratitude for this wonderful contribution, which will significantly aid in [explain the impact of the bequest]. As a beneficiary, your role is instrumental in helping us honor [Donor's Name]'s legacy.

Should you have any questions regarding this bequest or wish to discuss further, please feel free to reach out to us at [insert contact information]. We are here to assist you in any way we can.

Thank you once again for your attention to this matter, and we look forward to continuing our work together to fulfill [Donor's Name]'s vision.

Sincerely,

[Your Name]

[Your Title]

[Charity Name]

[Charity Address]

[Charity Contact Information]