

# Pro Bono Engagement Letter

February 15, 2023

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number

Recipient Name  
Recipient Organization  
Organization Address  
City, State, Zip Code

Dear [Recipient Name],

I hope this message finds you well. My name is [Your Name], and I am a [Your Profession] with a passion for giving back to the community. I am reaching out to express my interest in engaging in pro bono work with [Recipient Organization].

Having developed skills in [specific skills or expertise], I believe I can contribute effectively to your organization's goals, particularly in [specific area or project]. I am keen to lend my expertise to assist you in your mission and to support our community.

I would appreciate the opportunity to discuss potential projects or needs where my services could be helpful. Please let me know a convenient time for us to connect.

Thank you for considering my offer of support. I look forward to the possibility of collaborating with you to make a positive impact.

Sincerely,  
[Your Name]