

Proposal for Matching Grant Support

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing on behalf of [Your Organization] to express our interest in applying for the matching grant support you offer through [Grant Program Name]. Our organization is dedicated to [briefly describe your organization's mission and goals].

We are currently seeking funding to support our [specific project or initiative], which aims to [briefly explain the project and its objectives]. This project aligns perfectly with the priorities of [Recipient Organization], and we believe that with your support, we can significantly impact [describe the target community or beneficiaries].

To maximize the effectiveness of our efforts, we are seeking a matching grant of [specific amount]. With these funds, we plan to [explain what the funds will be used for and how they will help achieve the objectives]. Our organization is prepared to match this amount through [describe your funding sources, such as donations, fundraising events, etc.].

We would greatly appreciate the opportunity to discuss this proposal further and explore ways we can collaborate to achieve our common goals. Thank you for considering our request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]