

Letter of Appreciation for Matching Grant Assistance

Date: [Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Donor's Name],

I hope this message finds you well. On behalf of [Your Organization], I would like to extend our heartfelt appreciation for your generous support through the matching grant assistance provided to us.

Your commitment to [specific cause or project] has made a substantial impact on our ability to [describe what the grant has enabled your organization to do]. Thanks to your support, we have been able to [include specific achievements or milestones reached due to the grant].

We are deeply grateful for your belief in our mission and your partnership in making a difference. Your contribution not only enhances our work but also inspires others in the community to support our initiatives.

We look forward to keeping in touch and updating you on our progress. Thank you once again for your generosity and support.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]