

Letter of Collaboration

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are excited to reach out to explore opportunities for collaboration between [Your Organization] and [Recipient Organization]. As dedicated nonprofits, we share common goals of [insert shared goals or missions].

Proposed Collaboration

We propose to work together on [describe project or initiative]. By leveraging our combined resources and expertise, we can achieve greater impact in the community.

Expected Outcomes

Our collaboration could lead to the following outcomes:

- [Outcome 1]

- [Outcome 2]
- [Outcome 3]

We look forward to discussing this exciting possibility with you. Please feel free to reach out at your earliest convenience to set up a meeting.

Thank you!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]