

# Follow-Up on Sponsorship Proposal

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Company]  
[Your Address]  
[City, State, Zip]  
[Email Address]  
[Phone Number]

[Recipient Name]  
[Recipient Position]  
[Recipient Company]  
[Recipient Address]  
[City, State, Zip]

Dear [Recipient Name],

I hope this message finds you well. I am writing to follow up on the sponsorship proposal we sent on [insert date of proposal submission]. We are very excited about the possibility of partnering with [Recipient Company] for [insert event or initiative name], and I wanted to see if you had any updates or thoughts on our proposal.

We believe that this partnership could bring great value to both of our organizations, and we are eager to discuss how we can work together to achieve our mutual goals. Please let me know if you have any questions or need any further information from our side.

Thank you for considering our proposal. I look forward to your response.

Best regards,  
[Your Name]  
[Your Position]  
[Your Company]