

Charitable Gift Tax Acknowledgment

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Charity Name], I would like to express our heartfelt gratitude for your generous contribution of [describe the gift] received on [date of gift]. Your generosity plays a vital role in helping us achieve our mission to [briefly describe the mission of the charity].

This letter serves as your official acknowledgment for your tax-deductible contribution. No goods or services were provided in exchange for your generous gift, making the full amount of your donation eligible for deduction under IRS regulations.

For your records, the details of your contribution are as follows:

- Amount of Contribution: \$[amount]
- Date of Contribution: [date]
- Type of Contribution: [cash/property]

Thank you once again for your support. Your commitment makes a significant difference in the lives of those we serve. If you have any questions or would like additional information about our programs, please feel free to contact us at [contact information].

Sincerely,

[Your Name]

[Your Title]

[Charity Name]

[Charity Address]

[City, State, Zip Code]