

Dear [Beneficiary's Name],

We hope this letter finds you well. As a valued beneficiary of [Charity Name], your feedback is incredibly important to us. We strive to improve our services and better meet the needs of those we serve.

We kindly ask you to take a few moments to complete our feedback survey. Your insights will help us understand what we are doing well and where we can improve.

Survey Link: [Insert Link]

The survey will only take about [estimated time] to complete. All responses are confidential and will be used solely for the purpose of enhancing our programs.

Thank you for your continued support and collaboration. We truly appreciate your participation.

Warm regards,

[Your Name]

[Your Position]

[Charity Name]

[Contact Information]