

# Letter of Gratitude

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Grantor's Name],

On behalf of [Your Organization], I would like to express our deepest gratitude for your generous support and approval of our grant application. We are honored to receive [amount of grant] to [briefly explain what the grant will be used for].

Your commitment to [mention the cause or mission related to the grant] will significantly impact our efforts and enable us to [mention specific outcomes or projects]. We truly appreciate your belief in our mission.

Thank you once again for your support. We look forward to sharing the progress of our project with you and hope to have a lasting partnership in the future.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]