

Confirmation of Charitable Funds Awarded

Date: [Insert Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to confirm that you have been awarded charitable funds in the amount of [Insert Amount]. This funding will support [brief description of the purpose or project].

The funds will be disbursed on [Insert Disbursement Date]. We kindly ask that you follow the guidelines attached to this letter regarding the use of the funds and the reporting requirements.

We are grateful for the opportunity to support your efforts and look forward to seeing the positive impact of your project in the community.

If you have any questions, please do not hesitate to reach out to us at [Insert Contact Information].

Thank you for your dedication to [Insert Cause/Issue].

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]