

Letter of Acknowledgment

Date: [Insert Date]

[Your Organization's Name]

[Your Organization's Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Donor's Name]

[Donor's Organization]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Your Organization's Name], I would like to express our sincere gratitude for your generous grant of [amount] received on [date]. Your support plays a pivotal role in helping us achieve our mission of [briefly describe your mission or project].

With this funding, we are able to [describe how the funds will be used], which will greatly benefit [the beneficiaries or community served]. We are excited to keep you updated on our progress and the impact of your support.

Thank you once again for your generosity and commitment to [mention the cause or mission]. We look forward to nurturing our partnership in the future.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]