

Donation Request for Silent Auction

Date: [Insert Date]

[Your Name]

[Your Title/Position]

[Organization Name]

[Organization Address]

[City, State, Zip]

[Email Address]

[Phone Number]

Dear [Donor's Name],

We hope this message finds you blessed and in good spirits. We are writing to request your support for our upcoming Silent Auction, which will take place on [Insert Date] at [Insert Venue]. This exciting event will help raise funds for [describe the purpose or cause].

As a valued member of our community, we would be honored if you would consider donating an item or service to our auction. Your generous contribution will not only help us reach our fundraising goals but will also showcase your commitment to our mission and the community.

We welcome any type of donation, big or small, including gift certificates, merchandise, or special experiences. All donors will be recognized during the event and through our marketing materials.

If you would like to contribute, please contact us at [your contact information] or complete the enclosed donation form.

Thank you for considering our request. Your support is vital to our success, and we appreciate your generosity.

Blessings,

[Your Name]

[Your Title/Position]

[Organization Name]