

Silent Auction Donation Request

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

We are excited to announce our upcoming art exhibition, [Exhibition Name], which will take place on [Date] at [Location]. As part of this event, we will be hosting a silent auction to support [Cause/Organization].

We are reaching out to you to kindly request your support by donating a piece of your artwork for the silent auction. Your contribution will not only enhance the exhibition but also help us raise funds for [specific purpose or project]. Your generous donation will be recognized prominently at the event and in our promotional materials.

We are looking for [specific types of art pieces, e.g., paintings, sculptures, prints] to feature in our auction. If you are able to donate, please let us know by [RSVP Date]. We would be grateful for any support you can provide.

Thank you for considering our request. We appreciate your commitment to the arts and your support of our mission. Should you have any questions, feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

[Organization Website]