

Corporate Matching Gift Request

Date: [Insert Date]

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out on behalf of [Organization Name], an organization dedicated to providing critical disaster relief efforts. Recently, we have been actively involved in supporting communities affected by [specific disaster, e.g., hurricanes, wildfires], and your company's support could significantly amplify our impact.

We are seeking your company's assistance through a matching gift program to encourage donations from our employees and community members. We believe that [Company Name] shares our commitment to social responsibility and helping those in need, and your involvement can help us reach our fundraising goals to provide immediate aid to those affected.

With every donation made towards our disaster relief efforts, we invite [Company Name] to match those contributions. This partnership can help us provide essential resources such as food, shelter, and medical care to those in need.

Thank you for considering this opportunity to stand with us in our efforts to support disaster relief. Together, we can make a meaningful difference in the lives of many individuals and families affected by this crisis.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any questions or further information regarding this initiative.

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Title]
[Organization Name]