

Capital Campaign Support Letter

Date: [Insert Date]

[Your Name]

[Your Position]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

As a valued member of our community, I am reaching out to share an exciting opportunity to support [Project Name], part of our ongoing capital campaign at [Organization Name]. This initiative aims to [brief description of the project's goals and impact].

Your support will be instrumental in helping us achieve [specific objectives]. With your generous contribution, we will be able to [mention key benefits or services that will be provided].

We are seeking to raise [amount] over the next [timeframe], and we invite you to join us on this journey. Every donation, no matter the size, will make a significant impact on our mission to [describe the mission].

Please consider making a contribution of [suggested donation amount] by [deadline]. You can make your donation online at [website link] or by sending a check to [address].

Thank you for considering this opportunity to make a difference in our community. I look forward to the possibility of partnering with you in this important endeavor.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]