

Partnership Invitation for Community Service

[Your Name]
[Your Position]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient Name]
[Recipient Position]
[Recipient Organization]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to invite [Recipient Organization] to partner with [Your Organization] in our upcoming community service initiative, [Project Name], scheduled for [Date]. This project aims to [briefly describe the purpose of the initiative and its benefits to the community].

We believe that your involvement would significantly enhance the impact of our efforts, and together we can make a real difference in the lives of those in our community.

We would love to discuss this opportunity further with you and explore how we can collaborate effectively. Please let us know a convenient time for you to meet or if you prefer, we can arrange a call.

Thank you for considering this partnership. We look forward to the possibility of working together to foster positive change in our community.

Sincerely,
[Your Name]
[Your Position]
[Your Organization]