

Volunteer Request for School Program

Date: _____

Dear [Volunteer Name],

We hope this message finds you well. At [School Name], we are excited to announce our upcoming program, [Program Name], which aims to [brief description of the program]. This program is scheduled to take place on [dates] and seeks to engage our students in meaningful activities.

We are reaching out to invite you to volunteer for this program. Your skills and experience would be invaluable, and we believe your involvement would significantly enrich the experience for our students.

If you are interested in volunteering, please let us know by [RSVP date]. We would love to discuss any specific roles and responsibilities with you further.

Thank you for considering this opportunity to make a positive impact in our school community. We look forward to your positive response.

Warm regards,

[Your Name]

[Your Position]

[School Name]

[Contact Information]