

# Tenant Update on Utility Service Disconnection

Date: [Insert Date]

To: [Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to inform you that the utility service at my residence located at [Your Address] has been disconnected as of [Disconnection Date]. The services affected include [list specific utility services, e.g., electricity, water, gas].

Due to [brief explanation of reason for disconnection, e.g., missed payment, service issues], I am currently working to resolve the matter. I have already contacted the utility company and am following up to have the services restored as quickly as possible.

I understand the importance of maintaining utility services, and I appreciate your patience during this time. I will keep you updated on any progress regarding the reconnection.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Contact Information]