

# Partnership Agreement

Date: [Insert Date]

To: [Partner's Name]

Address: [Partner's Address]

## Subject: Partnership in Winter Heating Financial Responsibilities

Dear [Partner's Name],

We are writing to formalize our partnership regarding the financial responsibilities associated with winter heating for the upcoming season. As we both recognize the importance of ensuring our premises remain warm and comfortable, we propose the following terms:

### Financial Contributions

- Each partner agrees to contribute an equal share of all heating costs incurred during the winter months.
- Specific costs shall include, but are not limited to, fuel, maintenance, and emergency repairs.

### Expense Tracking

- All expenses will be tracked through shared documentation, accessible to both partners.
- Invoices and receipts will be presented monthly for transparency.

### Dispute Resolution

In case of any disputes regarding expenses, both partners agree to seek resolution amicably or, if necessary, involve a neutral third party.

### Duration of Agreement

This partnership agreement shall remain in effect for the duration of the winter season from [Start Date] to [End Date].

By signing below, both parties agree to the terms outlined in this letter and commit to fulfilling their respective responsibilities.

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[Partner's Name] (Signature)

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[Your Name] (Signature)

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]