

Cooperative Equipment Usage Agreement

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name or Organization]

Subject: Equipment Usage Terms

Dear [Recipient's Name],

We are pleased to provide you access to our equipment under the following terms:

1. Equipment Description

[Insert Description of Equipment]

2. Purpose of Use

[Specify Purpose of Using the Equipment]

3. Duration of Use

[Specify Duration]

4. Usage Guidelines

- [Guideline 1]
- [Guideline 2]
- [Guideline 3]

5. Responsibilities

[Specify Responsibilities of the User]

6. Liability

[Specify Liability Terms]

7. Acknowledgment

By signing below, you acknowledge and agree to the terms outlined in this letter.

Signature: _____

Date: _____

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]