

Appointment Confirmation

Dear [Customer Name],

Thank you for choosing [Company Name] for your HVAC cleaning services. We are pleased to confirm your appointment scheduled as follows:

Date: [Appointment Date]

Time: [Appointment Time]

Location: [Customer Address]

Our technician will arrive on time and is equipped to provide thorough cleaning and maintenance of your HVAC system. Please ensure that the area around the HVAC unit is accessible.

If you have any questions or need to reschedule, please contact us at [Company Phone Number] or [Company Email].

We look forward to serving you!

Best regards,

[Your Name]

[Company Name]

[Company Phone Number]

[Company Email]