

Tax Assessment Adjustment Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Tax Authority Name]

[Tax Authority Address]

[City, State, Zip Code]

Subject: Request for Tax Assessment Adjustment - [Your Tax Account Number]

Dear [Tax Authority's Name or Department],

I am writing to formally request an adjustment to my tax assessment for the year [Insert Year]. My tax account number is [Your Tax Account Number]. After reviewing my recent tax assessment, I believe there may have been an error or misunderstanding that needs to be addressed.

Specifically, [briefly explain the reason for your request, such as discrepancies in property value, incorrect information, etc. Include any supporting evidence or documentation as needed].

I kindly ask that you review my situation and consider making the necessary adjustments. I am willing to provide any additional information or documentation you may need to facilitate this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]