

Bike Storage Room Access Policies

Dear Residents,

We are pleased to provide access to the bike storage room located at [Location]. To ensure a safe and secure environment for all users, please adhere to the following policies:

Access Hours

- The bike storage room is accessible from 7:00 AM to 10:00 PM daily.

Usage Guidelines

- Only registered residents are allowed access to the bike storage room.
- Bikes must be stored in designated areas only.
- Any bike left in the storage room for more than [X days/weeks] without notice will be deemed abandoned and removed.

Safety & Security

- Ensure your bike is securely locked at all times.
- Report any suspicious activity or damage to the facilities immediately.

We appreciate your cooperation in maintaining a clean and safe bike storage environment. Should you have any questions, please do not hesitate to reach out.

Thank you,

[Your Name]

[Your Position]

[Contact Information]