

Refuse Disposal Compliance Notice

Date: [Insert Date]

To: [Insert Recipient's Name]

Address: [Insert Recipient's Address]

Dear [Recipient's Name],

Subject: Refuse Disposal Compliance Notice for [Facility Name]

This notice is to inform you that [Facility Name] is currently not in compliance with the refuse disposal regulations as stipulated under [Relevant Ordinance/Act].

The following issues have been identified:

- Improper segregation of waste materials.
- Exceeding the allowable waste storage limits.
- Lack of signage for proper disposal methods.

We kindly request your immediate attention to these matters and advise that corrective actions be taken within [Insert Timeframe] to avoid further penalties or discontinuation of service.

Please feel free to contact our office at [Insert Contact Information] should you have any questions or need assistance in addressing these issues.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]