

# Compliance Notice

**Date:** [Date]

**To:** [Recipient Name]

**Company:** [Company Name]

**Address:** [Company Address]

Dear [Recipient Name],

This notice serves to inform you that your industrial site located at [Site Address] is in violation of the refuse disposal regulations as outlined in [Relevant Regulation/Code]. A recent inspection conducted on [Inspection Date] indicated the following non-compliance issues:

- [Description of Non-compliance Issue 1]
- [Description of Non-compliance Issue 2]
- [Description of Non-compliance Issue 3]

We require that you take immediate action to rectify these issues by [Compliance Deadline]. Failure to comply may result in further enforcement actions, including fines or cessation of operations.

Please contact [Contact Person] at [Contact Phone Number] or [Contact Email] to discuss how you can achieve compliance.

We appreciate your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]